



Part 1: Training

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Applicants will enroll in and **complete the following trainings** (in any order):

1. *Working with School Age Children and Youth*
2. *Your Professional Portfolio*
3. *Partners in Caring: Families and Caregivers*
4. *Creating Inclusive Youth Development Settings*
5. *Foundations of Health, Wellness, and Safety*
6. *Links to Learning*

Save your work from Step 1 and use it to build your portfolio!

Part 2: Portfolio

2

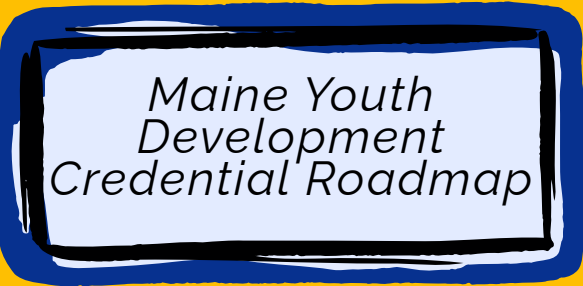
Applicants will create an **electronic portfolio** to demonstrate their competence and **reflect on their credential training**, using the information and resources they gathered throughout the training process. More information on **pages 12-24** in the Maine Youth Development Credential Packet.



Part 3: Application

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There is an Online Credential Application process through the MRTQ PDN Registry. More information on **page 3** in the Maine Youth Development Credential Packet.



Part 4: Family Survey

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Once your application, fee and electronic portfolio have been received by MRTQ, you will receive an electronic link for the **Youth Development Credential Family Survey**. You will use this survey to gain feedback from families in your care. More information on **page 28** in the Maine Youth Development Credential Packet.



Part 6: Review/ Decision

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Review process includes an overview of the following:

- **Portfolio**
- **Family Survey**
- **Onsite Observation**

Once approved, your Credential is **valid for 3 years**.

Part 5: On-site Observation

5

Upon successful completion of the **portfolio**, applicants will schedule an **on-site observation**. Through the on-site observation, applicants will show how they have integrated the knowledge gained through the Youth Development Credential process into their daily practice. More information on **page 29** of the Maine Youth Development Credential Packet.

After 3 years, you'll have the option to renew:

Credential Renewal Info & Application