

START
HERE

Part 1: Training

Save your work from Step 1 and use it to build your portfolio!

1

Applicants will enroll in and **complete the following trainings** (in any order):

1. *Your Professional Development Portfolio*
2. *Foundations of Relationship Based Technical Assistance*
3. *Engaging in Professional Development with Adult Learners*
4. *Foundations of Mentoring*
5. *Foundations of Coaching*
6. *Foundations of Collaborative Consultation*
7. *Foundations of Peer-to-Peer Networks*

Part 2: Portfolio

2

Applicants will create an **electronic portfolio** to reflectively **demonstrate their knowledge, experience and competence** using the information and resources they gathered throughout the training process and lived experiences. A six-month **Portfolio Cohort** is offered **twice a year** from April to September and October to March. More information on **page 7** in **TA Credential Packet**.

Part 3: Application

3

There is an Online Credential Application process through the MRTQ PDN Registry. More information on **page 32** of the **TA Credential Information Packet**.

Maine Technical Assistance Credential Roadmap

Part 6: Review/ Decision

6

Review process includes an overview of the following:

- **Portfolio**
- **Letters of Reference**
- **Interview**

I JUST EARNED
A MAINE CREDENTIAL!

Once approved, your Credential is **valid for 3 years**.

After 3 years, you'll have the option to renew:

Credential Renewal Info & Application

Part 5: Interview

5

Upon successful completion of the **portfolio**, Applicants will continue to highlight how they have integrated knowledge, experience and skill through daily practice with an **interview**. More information on **page 24** of the **TA Credential Information Packet**.

Part 4: Reference Letters

4

Applicants will submit **three** electronic letters of reference from people familiar with work ethic which includes a minimum of **one letter** of reference from a **TA partner**.