



## Maine Inclusion Credential

Application for Renewal

*"The credential will be awarded for three years, with renewal based on documentation of a three-credit college course OR 45 hours of training related to early childhood education, early childhood special education, or disabilities studies. Subsequent renewals will be required every five years with the same criteria."*

Name (please print clearly): \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Check one:  Initial renewal (3 years)  5 year renewal

Select:

- I have successfully completed a 3-credit college course pertaining to early childhood education, early childhood special education, or disability studies.

Course number: \_\_\_\_\_ Name of course: \_\_\_\_\_

- I have completed 45 contact hours of training related to early childhood education, early childhood special education, or disability studies.

Documentation:

- I am including documentation (college transcript or certificates/documentation of training hours)

- My documentation has already been submitted to the MRTQ Registry.

**There is a \$15 application fee for renewal. Please make check payable to the University of Southern Maine and mail to the address below.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Please email renewal materials to [mrtq.contact@maine.edu](mailto:mrtq.contact@maine.edu) or mail to:

Maine Roads to Quality Professional Development Network  
Catherine Cutler Institute/USM  
PO Box 9300, 34 Bedford Street  
Portland, ME 04104



Office of Child & Family Services,  
Maine Department of Health &  
Human Services