



Eligibility

On-site consultation is available to:

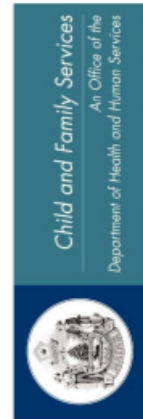
- Child care centers
- Family child care programs
- Head Start programs
- Out-of-school time programs
- License-exempt practitioners

Programs not enrolled with *Quality for ME*, Maine's quality rating and improvement system, will be encouraged to enroll as part of the consultation process. The overarching goals defined in the consultation plan must relate to at least one of the standards within *Quality for ME*:

- Licensing compliance
- Learning environment/developmentally appropriate practice
- Program evaluation
- Administrative policies and procedures
- Staffing and professional development
- Family Involvement
- Family Resources
- Authentic assessment



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On-Site Consultation





What Is On-Site Consultation?

On-site consultation is one type of technical assistance provided by Maine Roads to Quality Professional Development Network (MRTQ PDN). On-site consultation is individualized to support practitioners using a partnership approach. Trained consultants offer a fresh perspective and provide opportunities to share ideas, learn more about a topic, and practice new strategies.

Working together, the consultant and the practitioner:

1. Meet and discuss the focus of consultation
2. Jointly develop a plan with agreed-upon goals and activities
3. Identify who will do what, and by when
4. Implement the plan
5. Meet to discuss how the activities worked and next steps

Why Request On-Site Consultation?

Practitioners can request on-site consultation on a variety of issues or topics, such as:

- Guidance on policies and procedures
- Arranging the environment
- Help with accreditation
- Improving family engagement
- Implementation of Maine's Early Learning and Development Standards
- Strategies for supporting children's positive social and emotional development
- Problem-solving approaches to prevent expulsion

On-site consultation is FREE and available in all regions of Maine.. MRTQ PDN's consultation team is staffed by specialists in inclusion, health, mental health, and quality improvement.

From a program receiving on-site consultation:

"We have added more visual supports and also received some great tips on the language we use with children and how to focus on engagement vs. behavior; also, observing each other to give support in situations where things are going rough."

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How Do I Request On-Site Consultation?

Please note that on-site consultation requests must be made by the program owner or director.

- Visit the MRTQ website at mrtq.org and select "Technical Assistance" from the top menu; click on the link to the On-Site Consultation Request Form.
- Complete the online request and program profile, including reviewing and agreeing to the Memorandum of Agreement.
- The MRTQ PDN Technical Assistance Manager will contact you to gather more information and to assign a consultant.

Contact Us

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Visit us on the web: mrtq.org